

## Dentrix Mastery Tracks

# SPOTLIGHT

Dentrix Mastery Tracks™ allows dental professionals to test how well they understand and can use Dentrix. Read on to find out about Leslie Garabedian, an office manager who has completed all eight Mastery Tracks tests and earned all four specialist certificates.



**LESLIE GARABEDIAN** | OFFICE MANAGER

### **Where do you work?**

Belmont Dental Associates in Haledon, New Jersey

### **What is your title?**

Office Manager

### **What are some of the duties you're responsible for in your practice?**

I'm in charge of overseeing day to day operations, monitoring policies in the office, presenting and closing treatment plans, setting up financial arrangements, practice marketing, employee hiring and training, collections and account receivables, payroll, maintaining relationships with local business and municipal government, and instituting and maintaining the therapy dog program in our office.

### **How long have you worked with Dentrix?**

3 years

### **Which certificates have you earned?**

Dentrix Clinical Specialist, Dentrix Front Office Specialist, Dentrix Financial Specialist, Dentrix Practice Analysis Specialist

### **What got you interested in Dentrix Mastery Tracks?**

I liked the idea of taking the tests myself to be able to review my current skills, including my strengths and my weaknesses. From an office manager standpoint, I think the tests are great

to give to the staff to see where their weaknesses are. It gives me the ability to help and train them to improve. I also think it's valuable from a hiring standpoint to see how knowledgeable potential applicants are.

### **How has participating in Mastery Tracks helped you use Dentrix?**

It gave me the ability to pinpoint areas where I need to improve. I also learned a few things I wasn't aware of...like how to chart supernumerary teeth! If I came across something I didn't know, I was forced to research it, which in turn helped me learn additional Dentrix functions.

### **How has becoming a Dentrix specialist improved your career?**

Being a Dentrix specialist is a way to prove my knowledge with the Dentrix software as well as my knowledge in the dental field. It shows that I have taken the time and effort to educate myself to learn and hone my skills as a dental office manager. Being more knowledgeable in Dentrix has helped increase office efficiency and allows us to run more smoothly on a daily basis.

### **What is your favorite Dentrix tip or trick?**

There are a lot of Dentrix tips/tricks that I use and love, but two of my favorites are using the Verify Billing Statements to Send option and using procedure buttons when treatment planning.

Is your team ready for your success? Visit [Dentrix.com/Mastery](https://Dentrix.com/Mastery) and start using Dentrix Mastery Tracks to give your team the tools they need to measure and improve their Dentrix skills.