

Dentrix Mastery Tracks

SPOTLIGHT



MARY LEBLANC | OFFICE MANAGER

Where do vou work?

I work for John A. Schrader D.M.D. at the Willows Dental Group in North Andover Massachusetts

What is your title?

I'm the office manager and I'm also a certified dental assistant.

What are some of the duties you're responsible for in your practice?

I am responsible for all of the administrative duties, marketing, budgeting, collections, accounts receivable, and office expenses. I also arrange staff meetings, handle payroll, schedule patient appointments, and manage staff schedules.

How long have you worked with Dentrix?

4 years

Which certificates have you earned?

I have earned the Dentrix Front Office Specialist, Dentrix Financial Specialist, and Dentrix Clinical Specialist certificates.

What got you interested in Dentrix Mastery Tracks?

I am always looking for ways to advance my skills in Dentrix. When I heard about Dentrix Mastery Tracks, I could not wait to get started!

How has participating in Mastery Tracks helped you use Dentrix?

Mastery Tracks has taught me how to fully utilize Dentrix and the many features it has to offer. I have been able to increase my time management with the streamlined tasks that I have learned. There are so many different ways to navigate through Dentrix, and knowing the best path is very helpful!

How has becoming a Dentrix specialist improved your career?

With the support and encouragement of Dr. Schrader, I have been able to achieve my goal of enhancing my practice management skills. Becoming a Dentrix Specialist has given me more confidence and knowledge in Dentrix and also in the dental field. Taking the time to educate myself more has really helped the office run smoothly and more efficiently. It is comforting to know that I can be a reliable source for my office staff as well as my patients.

What is your favorite Dentrix tip or trick?

I have so many tips and tricks that I use! Flip tabs are probably my favorite. They are very simple, yet also very useful and time saving. I also really like using the questionnaires online. Patients find it very convenient to have the option of filling out their health history forms from home.

Is your team ready for your success? Visit Dentrix.com/Mastery and start using Dentrix Mastery Tracks to give your team the tools they need to measure and improve their Dentrix skills.